

**PROGRAM PROPOSAL for ADULT ED PROGRAM**

**Date:** \_\_\_\_\_

1. Name:
2. Contact Information:
  - a. email
  - b. phone
3. Program Title:
4. Brief outline/description of program:  
(Topics(s) to be covered; number and length of meeting(s); dates/times, if known; name/contact info. of facilitator. Materials required? Need program is designed to fill?)
5. Target Audience:
6. Other information you think might be useful in telling us about this idea:
7. Will you be offering refreshments?
8. Would you like to arrange for childcare?